



## LH Connections Summer 2021 Intern

### General Description

LH Connections interns at Lighthouse will have the exciting opportunity to partner with the pastors, staff, and ministry leads of the church in our mission to reach the lost and make disciples. This role offers a unique, behind-the-scenes perspective on working in the local church and is geared toward equipping those considering ministry as a career.

As an LH Connections intern, this person will report directly to the Connections Director. The main goal of this internship will be focused on equipping you to be the leader Jesus has made you to be, while building systems that integrate into other LH ministries.

### Essential Job Functions

1. Build and manage a strong team of volunteers facilitating opportunities for relationship building with those who desire to assimilate into LH.
2. Network and connect paid staff, lay leaders, and potential volunteers to ensure our assimilation process is meeting the goals of Lighthouse Church.
3. Ensure that ministry team leaders have the training and resources needed to swiftly and effectively follow-up with new volunteers.
4. Refine and update our database by removing inactive members, bad information, and duplicate profiles.
5. All other duties as assigned

### Education and Experience

The ideal candidate will be high-energy and eager to grow in their faith and leadership capabilities. Because interns will receive leadership development and direction from senior church leaders, a teachable and humble spirit is essential. Candidates should possess a deep relationship with Jesus, a love for His Church, and a passion to reach those who do not know Him.

Ideal candidates are also comfortable working in an Apple environment, familiar with Google Suite, versed in Excel, Word, various databases or CRM software, and it is preferred that the candidate possess a laptop.

### Weekly Schedule

Sunday: 8am – 1pm

Tuesday: 10am – 2pm

Wednesday: 9am – 4:30pm

Thursday: 5pm – 8:30pm

**\*\*If needed Tuesday can be flexible\*\***

### Compensation

This is a part-time, unpaid position. 20 hours per week for ten weeks, starting May 30th and ending August 5th.